

## **School Nurse**

### **Job Description**

Job Title: Nurse

Reports To: Principal

Department: Support Staff

Full-time; Exempt



**LANCASTER COUNTY**  
**CHRISTIAN SCHOOL**

### **Job Summary**

The LCCS Nurse cares for our students, faculty, and staff by providing healthcare services to promote a healthy and safe environment.

### **Responsibilities**

- Renders first aid according to approved, standing procedures.
- Communicates effectively with students, families, and staff.
- Works well with all members of the school team.
- Completes tasks in a timely, independent manner while seeking assistance from the certified school nurse as needed.
- Documents necessary information in the computer-based documentation system.
- Performs necessary clerical functions including, but not limited to, recording necessary information and filing forms and records as needed.
- Assists as needed with state-mandated screening. Reviews all referrals with certified school nurse prior to mailing.
- Administers medications according to district policy.
- Maintains a safe, organized health room.
- Maintains current CPR and first aid certification.
- Incorporates health education, when appropriate, in the plan of care.

### **Requirements**

- Strong testimony of faith in Jesus Christ as Lord and Savior
- Project a positive, cheerful disposition while caring for students
- Strong oral and written communication skills
- Possess strong G Suite, Microsoft Office, and general computer skills
- RN preferred, LPN accepted